



Development Overview

- **Grants**

Provided by generous donors and foundations who want to see our work continue

Need not be repaid

Require careful record keeping, accountability and transparency

- **Major Foundations Who Fund Our Work**

USCCB/Committee for Home Missions

Catholic Church Extension Society

Kenedy Memorial Foundation

Scanlan Foundation

Catholic Foundation of the Diocese of Lubbock

And more being researched all the time

- **Types of projects foundations like to fund**

Education – schools, formation, continuing education

Bricks and mortar projects of worship spaces

Projects for the poorest parishes with few resources

- **Less likely to be funded**

General overhead expenses

Salaries

Projects for which the parish has raised no funds or for parishes that have more resources

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How can our office help?

What do you report if you are funded?



Roman Catholic Diocese of Lubbock

Office of Stewardship & Development

*Presented to Presbyteral Council
September 2012*

What is Required to Apply for a Grant?

- Permission from the bishop
- Completion of grant request form (on website)
- Permission from the bishop
- Detailed statement of the need, including research like parish census data
- Permission from the bishop
- Budget for the project, including plans and drawings
- Detailed financial statements from the parish/ministry, including audits (if available)
- Permission from the bishop
- Plans for raising the rest of the funding required
- Approval from necessary bodies: building, worship, Presbyteral Council
- Permission from the bishop

How can we help?

- Once you have permission from the bishop for our office to assist you, our role is as follows:

- **For parishes with few resources** (staff, volunteers or funds)

We work with the priest and research and apply for the grant

- **For parishes with more resources**

We conduct extensive research on your project and provide list of potential sources and their deadlines and guidelines

We review your applications

We secure endorsement letters from the bishop

What do you report if you are funded?

- How you plan to sustain the project after grant funding has ended
- Accurate financial statements showing how funds were spent
- Detailed data of how many people were directly served by project
- Photographs, if possible
- Appreciation (thank you letters)